



## Environmental Policy

TOPEK Ltd (TOPEK) is committed to sustainable development and caring for the environment is a key element of this commitment. The Company's environmental policy covers our minimised use of resources, recycling, pollution prevention or minimisation and sustainability.

The key elements of our environmental management system are designed to ensure that our documented environmental management system meets the requirements of ISO 14001.

The company policy has been defined by the Board of Directors as follows:-

- We will comply with all applicable regulatory environmental compliance requirements.
- Our commercial proposals will take account of Environmental issues and all relevant Codes of Practice. We assess our risks and opportunities associated with procurement and will:
  - i. Consider the impact on natural resources when choosing goods/materials/transportation/waste- where possible giving preference to those suppliers who demonstrate compliance with recognisable sourcing schemes such as Forest Stewardship Council (FCS) etc.
  - ii. Work to eliminating excessive packaging, with a focus on single use plastics, without having a negative impact on the delivered goods.
  - iii. Promote the application of "Life Cycle Thinking" when considering the specifications and design, to reduce the impact of buildings over their whole life.
- We will ensure all personnel receive adequate and appropriate training in environmental matters.
- We will take care to ensure that any substances, which are hazardous to both health and the environment, are handled safely and correctly.
- We are committed to continual environmental improvement and the protection of the environment including prevention of pollution.
- We will strive to continually improve the effectiveness of the Environmental Management System, which is an inherent part of our Integrated Management System. This policy is reviewed at the annual management review meeting.
- We will ensure this Policy is appropriate to the purpose and context of the business and that it provides a framework for setting the environmental objectives and targets, those being part of our IMS Objectives and KPI's.



## Environmental Policy

This Policy is communicated throughout the business and is reviewed by Topek Board of Directors as a minimum, on an annual basis. It is also available to the public via our website.

Director: Douglas Bryce

Signature:

A handwritten signature in black ink, appearing to read "D Bryce", written over a horizontal line.

Date: 13/01/2023.